



## Our Event Space

Our upstairs event space is available for \$75 per hour. You may arrive up to a half an hour early to set up for no charge. Additional set up time will be charged at the same rate, rounded to the nearest half hour as will time spent in the space after your scheduled ending time.

- The indoor space will accommodate up to about 30 people seated at four-square tables, or 40 people cocktail style.
- Wine by the glass or bottle is always available for purchase.
- No outside alcoholic beverages are allowed.
- Food may be brought in or ordered ahead of time from our small menu.
- Rental includes a side room that can be used for serving food, gift tables, etc.
- Use of the attached upper deck is included, weather permitted.
- Our private event space is located on the second level and can be accessed only by stairs. For the comfort of your guests, please keep this in mind.
- We would request that you let us know at the time of the event who will be responsible for any purchases of food or beverages - the host or each individual guest.
- A deposit of \$75 is required at the time of booking. The deposit will be refunded on the day of the event, or applied to the event fee, whichever you prefer. This fee is non refundable if the event is canceled. Events will not be placed on the calendar until the deposit is received.
- Beverage service will be provided from the tasting room on the main floor.
- The entire winery is a non-smoking area. Smoking is permitted outside only. Smoking is not permitted on the decks or near any buildings. This policy is strictly enforced.
- You are welcome to bring in your own decorations, but please no open flames or confetti.

Rental of our West Wing or lower deck area and grounds may be available outside of our regular tasting room hours. Please let us know if you would like more information. We would love to host you at 4e Winery.